



13240 Griffin Dr.  
Fort Myers, FL 33913

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## GATEWAY SERVICES CDD PAVILLION RESERVATION PERMIT

Name of Organization \_\_\_\_\_

Name of Individual \_\_\_\_\_

Contact Person \_\_\_\_\_ phone (B) \_\_\_\_\_ Phone (H) \_\_\_\_\_

Street \_\_\_\_\_ City: **Ft. Myers** State: **FL** Zip: **33913**

Date reserved: \_\_\_\_\_ Hours: \_\_\_\_\_ to \_\_\_\_\_

Special instructions: Power N/C /Fee \_\_\_\_\_

Other: **Please take all personal items when leaving the park, no open fires, trash/garbage should be gathered and deposited in the dumpster provided in the parking lot. Thank you, GSCDD Parks and Recreation**

Gateway Services CDD reserves the right to deny any registration, and to charge fees where applicable. The applicant must adhere to all Gateway Services and Gateway Community Park rules and regulations. The Applicant shall be responsible for any and all damages to Gateway Services property grounds and equipment. In consideration of using the fields and facilities of the Gateway CDD any applicant agrees against any and all claims by or on my behalf of any person or legal entity arising of applicant's use of premise, the conduct of Applicant's business or from any activity permitted by the applicant in or about the premises, and will further indemnify and hold harmless Gateway Services CDD on the applicant's part, or arising and understand that any use be suspended and terminated for violations of the stated rules. I, the undersigned have read and voluntarily signed the release and waiver of liability and indemnity agreement, and further agree to no oral representations, statements, or inducements apart from the foregoing written agreement have been made. I have read and understand the District's facilities regulations.

**I HAVE REVIEWED THE "FACILITIES REGULATIONS" AND WILL ABIDE BY THEM.**

\_\_\_\_\_  
Authorized Representative Date

\_\_\_\_\_  
Signature of Authorized Gateway Services CDD Date



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## **Guidelines governing the use of Sherman Soccer Complex at Gateway Community Park.**

**These policies should be read and understood by the responsible party members.**

### Cancellations

Cancellations must be made at least 30 days prior to the scheduled event, or the entire rental fee will be charged.

Failure to submit payments and completed paperwork by the indicated deadlines will result in the cancellation of the event without a refund of fees.

### Access to the field

- Access to the facility is restricted to the time that has been reserved. Groups, members or guests of groups, or associated services related to the event (e.g. catering) are allowed access only during scheduled reservation times.

### Facility Usage

Groups will be held financially responsible for any damage which has occurred to the facility reserved during their event over and above the security deposit. This responsibility rest upon the organization contact person(s).

Make sure your various vendors understand the facility rules that are pertinent to your event. A Use Agreement is only valid between the Facility and the original contracted User. Subletting is not permissible, and it invalidates any Use Agreement.

### Supervision

All children 15 years and younger must be supervised by an adult at all times.

The facility must be vacated promptly at the scheduled departure time.

A responsible and signatory member of the group must be present before, during and at the close of the event to check in and check out with the facility supervisor.

If policies are violated or the event becomes unmanageable or unsafe, the facility supervisor or event staff has the authority to terminate the event without a refund of fees or to make appropriate recommendations regarding the event.



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## Non-Smoking Area

Sherman Soccer Complex at Gateway Community Park is a non-smoking area. Smoking of any form is prohibited within the park.  
Candles are not allowed on the field area

## Commercial Activity

- Commercial activity or solicitations are not allowed unless prior approval has been granted

## Behavior

Any person damaging Gateway Parks and Recreation property will be responsible for the cost of repairs; including damages to the field(s), restroom(s), fence and parking structure.

The Gateway Parks and recreation department reserves the right to refuse service to anyone at any time—inappropriate behavior will result in immediate disciplinary action.

Alcohol Is Not Permitted At Any Time.

## Music

- Overly loud music is not permitted. The site supervisor will work with the event representative to maintain a respectable volume level.

## Prohibited Items

The following are prohibited on Sherman Soccer Complex fields:

- Unauthorized vehicles
- Food or Beverages (water OK)
- Smoking and tobacco products
- Nut and seed shells
- Gum
- Shoes with metal spikes
- Pets and other animals
- Bikes, skateboards, skates, or scooters (must be parked outside fence)
- Glass containers



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Pets

- Pets are not allowed in the park at any time.

Cleaning Up

A pre-event inspection of the facility with the site supervisor is encouraged.

All equipment, trash and any other materials are to be removed from the facility prior to leaving the facility.

Restrooms shall be inspected and cleaned prior to leaving the facility.

Dispose of all trash in receptacles located on the field or pack it out. The disposal of grease, hot coals or hazardous materials onto the grounds or into storm drains is prohibited.

Lost or Damaged Items

- Gateway Services CDD is not responsible or liable for accidents, damage, loss or theft of materials/items/personal property in Sherman Soccer Complex at Gateway Community Park.

**Failure to comply with the above stated Sherman Soccer Complex guidelines will constitute grounds for cancellation of any event without a refund and may lead to additional charges for damage, repairs, overtime, etc. All responsible planning group members should be made aware of these rules and conditions.**

**If there is physical damage to the building, grounds, or its furnishings and equipment, your deposit will be retained until the cost of the repair and/or replacement can be determined and deducted from your deposit. If the cost of repair and/or replacement exceeds the deposit, such additional sum shall be immediately due and payable.**

I have read the above guidelines and will agree to comply with the guidelines set forth for the Facility.

Name \_\_\_\_\_ Date \_\_\_\_\_

Signature \_\_\_\_\_