



WATER & WASTEWATER UTILITY SERVICE NEW ACCOUNT APPLICATION

New Account Application: <i>Please Check One:</i> <i>Application is required for service. Water service will be interrupted/unavailable until received.</i>	Residential Owner	Commercial Owner
	Residential Renter	Commercial Tenant

ENTER CLOSING OR LEASE START DATE: *Please Print*

Name: _____

C/O: _____ Joint Account Holder : _____

Service Address: _____

City: _____ ST: _____ Zip Code: _____

Mailing Address: _____

City: _____ ST: _____ Zip Code: _____

Home Ph: _____ Cell Ph: _____ Work Ph: _____

Email Address: _____

Bill Delivery Preference: Paper Only Both Paper & Email *(Includes Utility Billing Alerts)* Email Only *(Includes Utility Billing Alerts)*

PUBLIC RECORD NOTICE

Gateway Services CDD is subject to Florida’s Public Records Law. Your account information is subject to disclosure to the public. You may be entitled to have this information exempt from public disclosure if there is a legal basis under Florida law to support an exemption or an exemption request. If you believe that you qualify for an exemption, please submit a written request for maintenance of such exemption outlining the statutory basis for such exemption. See Section 119.071(4)(d)4, Florida Statutes as an example.

EXEMPTION REQUESTED IN WRITING NO YES

QUALIFY FOR EXEMPTION: NO YES

In the event of a Public Records Request, you may be asked to confirm whether the stated basis for an exemption continues to apply.

CUSTOMER AGREEMENT

1. By signing this agreement I hereby agree to abide by the Rules & Amendments to the Rules of the Gateway Services CDD Relative To Its Potable Water, Wastewater and Irrigation Water Rates, Fees And Charges For Utility Service, (“Utility Rules”) including all Rates, Fees and Charges Schedules for utility services provided by Gateway Services CDD; and I agree to pay all applicable fees, rates, charges, penalties expenses and costs.
2. I agree to promptly pay per meter deposit for said water and/or sewer service at the rates, fees and charges established by the CDD to avoid lien placement on the property.
3. As the owner of any property that is being leased, I understand there is an administrative Tenant/Owner Transfer fee and I agree to be responsible for and to pay any unpaid and uncollected tenant charges, Administrative Transfer Fee and/or penalties in order to avoid disconnection of services or lien placement on the property.
4. As the owner of any property that is being leased, I acknowledge and agree that any unpaid balance on the account is a basis to discontinue utility services to the property whether or not a current tenant resides on the property.
5. I agree if at the time of transfer of CDD utility service from one property to another property all outstanding balances and required deposits must be paid and current.
6. All balances (and applicable deposits) on property being sold must be paid prior to services being established for the new owner.
7. The terms and provisions of the Utility Rules and all adopted Rates, Fees and Charges Schedules are available for review at www.gatewaydistrict.org or at the District office (during normal office hours) and the terms and provisions of the Utility Rules and all adopted Rates, Fees and Charges Schedules are incorporated fully herein by reference.

Customer Signature: _____ Date: _____

Authorize Agent Signature: _____ Date: _____ Title: _____

GATEWAY SERVICES CDD OFFICE USE ONLY

Account Number :	_____	Start Date for Meter Read :	_____
Deposit Required:	\$ _____	Potable Meter Read:	_____
Outstanding Balance Due:	\$ _____	Irrigation Meter Read:	_____
Utility Representative Initials:	_____		

GATEWAY SERVICES COMMUNITY DEVELOPMENT DISTRICT (GSCDD)

Gateway Services is a Community Development District (CDD) which is a governmental unit created to serve the long-term specific needs of its community. Created pursuant to Chapter 190 of the Florida Statutes, a CDD's main powers are to plan, finance, construct, operate and maintain community-wide infrastructure and services specifically for the benefit of its residents. Some of the GSCDD responsibilities include storm water management, potable and irrigation water supply, sewer and wastewater management, and street- lights in common areas. We also oversee and maintain some of the recreational areas such as the Gateway Commons pool, the soccer fields and the dog park.

UTILITY BILL CHARGES	CHARGES &/OR FEE AMOUNT	DESCRIPTION
Base Charge	2019-2023 Water, Wastewater & Irrigation rate schedule; Full Schedule available at www.gatewaydistrict.org	Base charge covers the fixed cost associated with the operations and maintenance for providing service to customers. Charges will apply regardless if no water is used.
Billing Period	60 Day bill cycle will include charges for Base & Usage Charges	This means a bill is generated every 60 Days; Every other month of the 15th. A utility water bill will include all base & usage charges per water, wastewater, & irrigation service.
Billing Changeover To/From Renter/Tenant	\$50.00 each occurrence	Billed to the owner's account each time a new renter/tenant takes ownership of current utility services
Disconnection/Shut-Off	\$50.00	Billed for disconnection of water service for non-payment
Meter Deposit per Meter per Size	Residential Deposit = \$200.00	Each owner/resident is required to pay a deposit which is based on the number and size of the meter(s) at the service address. This deposit is fully refundable, less outstanding charges, when the property is sold/vacated. The invoice for deposit is processed on the start date of services and mailed to the resident.
5/8" x 3/4" Standard Residential	\$100.00 Water Meter & \$100 for Irrigation Meter = \$200.00	
1"	\$125.00	
1 1/2"	\$150.00	
2"	\$175.00	
3"	\$325.00	
4"	\$500.00	
6" – 10"	\$50.00 per dwelling unit or equivalent	
Late Payment	1.5% of the unpaid balance billed monthly	Billed 15 days after the billing due date
Lien Filing	All charges related to filing &/or processing lien	Billed when utility lien placed on the property as a result of unpaid/outstanding balance
Return Fee	<ul style="list-style-type: none"> ▪ \$25.00 ea. occurrence if face value is less than \$50.00 ▪ \$30.00 ea. occurrence if face value is between \$51.00 - \$300.00 ▪ \$40.00 ea. occurrence if face value exceeds \$301.00 or 5% of the face amount of the check whichever is greater 	Charges for return item for reasons of NSF, account closed, stop payment, uncollected, etc.
Transaction Fee by Credit Card	<ul style="list-style-type: none"> • \$2.95 OR 2% of the balance whichever is greater. • American Express is NOT available or accepted as form of payment 	Transaction or service fee for processing payment by a Master Card, Visa, or Discover credit card
Turn ON/OFF	\$25.00 each occurrence	Billed to the owners account for each occurrence to turn on or off the meter as requested by the customer
Usage Charge	2019-2023 Water, Wastewater & Irrigation rate schedule; Full Schedule available at www.gatewaydistrict.org	Usage charge covers the variable cost associated with operations and maintenance to provide service to customers. This charge is based on the volume of water consumed.

Other rates, fees or charges may apply as indicated in the Chapter Rules of the District related to Water, Wastewater, & Irrigation. Charges may be subject to change based on District policy &/or amendments to the Chapter Rules of the District related to Water, Wastewater, & Irrigation.

Watering Restrictions: Gateway services CDD is part of Unincorporated Lee County and is subject to year-round watering restrictions. Please visit our website at www.gatewaydistrict.org for the current information on watering days/times.

APPLICATION CAN BE SUBMITTED BY:

By Mail:	Drop off Location:	By Fax:	By Email:
Gateway Services CDD 13240 Griffin Drive Fort Myers, FL 33913	Mailbox drop off located at the entrance gate 13240 Griffin Drive Fort Myers, FL 33913	(239) 561-1350	UTILITYBILLING@GATEWAYDISTRICT.ORG

